

Job Posting – Health and Safety Coordinator

6 Month Contract, 1.0 FTE

Posting date July 8th, 2020 Closing Date July 19th, 2020

This non-unionized position will provide health and safety coordination and other support within the Agency. The Health and Safety Coordinator is responsible for the promotion and maintenance of a safe work environment through the administration of an occupational health and safety program, adherence to applicable legislative requirements and health and safety programs and training. A primary focus of this role will be to ensure compliance with the Agency's health and safety management systems and to institute programs and processes and deliver health & safety training to support a culture of safety. As part of the greater Corporate Services team, this position plays a vital role in the behind the scenes workings of the agency.

We are currently recruiting for a Health and Safety Coordinator in our Pembroke, Ontario office for a 6 month contract. If you are interested in becoming a Health and Safety Coordinator, please review the position responsibilities and requirements below on our website.

Additional Information:

For a full job description, please visit our web site at www.fcsrenfrew.on.ca/careers

Family and Children's Services of Renfrew County is committed to providing a barrier free workplace. Accommodations are available upon request for candidates taking part in all aspects of the selection process.

We thank all candidates for their interest; however, only those considered for an interview will be contacted.

Contact Information:

Please submit your resume and cover letter to <u>careers@fcsrenfrew.on.ca</u> and reference "Health and Safety Coordinator" in the subject line.

You can also apply directly to: Supervisor of Human Resources Family and Children's Services of County of Renfrew 77 Mary Street, Suite 100 Pembroke, ON K8A 5V4